

**2017 Explore Science: Earth & Space Online Workshop
Institutional Endorsement Form for**

First & Last Name

Dear Director, Supervisor, or Administrator:

Because your institution was chosen to receive the *2017 Explore Science: Earth & Space* toolkit, your staff is eligible to participate in a free four-week online professional development workshop, offered by National Informal STEM Education Network (NISE Net) in partnership with the Astronomical Society of the Pacific (ASP). This workshop will prepare them to present the toolkit activities to public audiences. While the toolkit already includes everything needed to present the activities to visitors, this optional extended online workshop experience will provide more in-depth training, exclusive access to guest scientists, and connections with colleagues at other museums who are also implementing the toolkit activities at their institutions.

The member of your staff listed above has registered to participate in this four-week online workshop, which will take place **February 13 – March 10, 2017**. Please certify your institution's support for this person's participation in the workshop by completing and returning this Institutional Endorsement Form.

Statement of Endorsement: I hereby certify that

Institution

will support the participation of the staff person listed at the top of this form in the *2017 Explore Science: Earth & Space* four-week online professional development workshop taking place February 13 - March 10, 2017. I understand that s/he will be participating in approximately 4 hours per week of learning activities (live video conferences, asynchronous forum discussions, readings, hands-on activities) during the 4-week period of the workshop. This includes participation in two weekly live one-hour video conferences on Wednesdays and Fridays at 2pm Eastern / 11am Pacific (for a total of eight live sessions).

Signature: _____ Date: _____

Director/Supervisor Name: _____

Title: _____

Institutional Endorsement Forms are **required** for all workshop registrations, and registration will be considered **incomplete** until we have received a completed form. **Please submit the completed Institutional Endorsement Form by January 20, 2017.**

Mail:

NISE Network registration
attn: Eva Furmanska
Astronomical Society of the Pacific
390 Ashton Ave.
San Francisco, CA 94112

Fax:

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(415) 337-5205

Scan & Email:

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