# How to prepare and train event volunteers and staff





NISE Network Partner Meeting Tempe, Arizona - February 2019



www.nisenet.org

# **Presenters**

- Catherine McCarthy, Science Museum of Minnesota, Saint Paul, MN
- Emily Belle, Sciencenter, Ithaca, NY
- Alex Dour, Orpheum Children's Museum, Champaign, IL
- Susan Heilman, Museum of Science, Boston, MA
- Meghan Murray, Above & Beyond Children's Museum, Sheboygan, WI
  - Calvin Uzelmeier, Rochester Museum & Science Center, Rochester, NY



Catherine McCarthy, Science Museum of Minnesota Saint Paul, MN



# **Training Resources**





#### **Catherine McCarthy**

Project Leader Science Museum of Minnesota Saint Paul, Minnesota cmccarthy@smm.org

NISE Network Partner Meeting Tempe, Arizona February 2019

# **Hands-on Activities**

# Activity instructions



#### EXPLORING THE SOLAR SYSTEM Magnetic Fields

#### Try this!



Slowly move the rubber end of the pencil probe tool around the Earth globe. What do you notice?



Carefully watch how the small metal piece of the tool moves. Can you find the invisible magnetic field?

Sprinkle some small steel pieces onto the Earth globe. What happens?



Now, scoop the pieces off the Earth globe and try sprinkling them onto the larger Sun globe. What do you notice? Tip: Remember to pull all the metal pieces off the Sun for the next group!

SCIENCE

Scientists have observed active magnetic fields throughout the solar system.

Earth has a strong, protective magnetic field. In this activity the pencil probe tool and the small metal pieces allow you to observe the magnetic field of the Earth globe. Our planet's strong magnetic field is the result of hot, liquid metal surrounding its solid iron core. The swirling motion of this conductive liquid creates electrical currents, which develop into the magnetic field.



Earth's magnetic field protects the planet from charged particles from study magnetic fields in the solar system. Here the solar system.

on Earth, a compass can detect our planet's the solar system. magnetic field. An instrument called a magnetometer, which works a lot like the simple pencil tool, can be used to detect solar and planetary magnetic fields.

The Sun's magnetic field extends out into space and sends powerful bursts of magnetic energy into the solar system. In this activity, the small metal pieces on the surface of the Sun globe reveal some of the ways these magnetic fields interact. Sometimes the magnetic field lines are straight and simple: sometimes



Image of an aurora on Earth taken from

the International Space Station

the magnetic material inside the Sun stretches and twists, making the fields more complex.

A planet's magnetic field can protect it from most of the Sun's magnetic energy, but some particles coming from the Sun enter a planet's atmosphere to collide with and excite molecules. This interaction generates shimmering light displays called *auroras*. Also called "northern or southern lights" on Earth.



# **Hands-on Activities**

# Info sheets and worksheets



# Hands-on Activities

# Facilitator Guides - Notes and tips



#### FACILITATOR GUIDE

**Magnetic Fields** 

#### Learning objectives

- Scientists have observed active magnetic fields throughout the solar system Earth has a strong, protective magnetic field.
- The Sun's magnetic field extends out into space and sends powerful bursts of magnetic energy into the solar system.

#### Materials

- Simple magnetometer pencil tool
- Earth model with magnetic core
- Sun model with magnetic fields and sun spots
- Small steel pieces and container (paperclips)
- Tray for Earth model
- Tray for Sun model
- · Information sheets: Auroras on Other Planets; Magnetic Fields; Solar Flares and Coronal Mass Ejections
- Activity and facilitator guides

The Evolore Science toolkit comes complete with all necessary materials for this activity. Materials The materials provided in the physical toolkit were custom made using TBD. You can substitute TBD. Graphic files can be downloaded from www.nisenet.org.

#### Safety

This activity should be monitored. It includes very small pieces of metal and magnets. Although they are not a choking hazard, the metal pieces should not be swallowed. If they come loose, the neodymium magnets do nose a serious safety choking bazard to children. Take precaution and conduct periodic safety checks to be sure they are secured within the Sun model.

#### Notes to the presenter

When first beginning the activity, set aside the cup of metal pieces and the Sun model. This will help the participants focus on finding Earth's invisible magnetic field using the pencil tool. Then try adding the metal pieces and invite visitors to try and connect the metal pieces between the north and south poles of the Earth model. This is a nice visual depicting the magnetic field lines covering the entire Farth



#### Using positive responses with difficult concepts

#### What are misconceptions?

Throughout life we make observations and form patterns to try to understand the world around us. People often use mental shortcuts grounded in previous experiences to make sense of difficult

are incomplete or are too simple. Our intuitive ange, even in the face of new information. tions

#### Tips for leading hands-on activities

#### Greet your guests

Say "hello," make eye contact, and smile. People will come over if you look welcoming, available, and friendly. As much as possible, let your guests do the hands-on parts of the activity, and let them discover what happens. (If your activity has a surprise, don't give it away!)

#### Encourage exploration

Provide positive feedback and assistance when people need it, but let them experiment and learn for themselves. Don't insist people do things the "right" way-sometimes learning how something doesn't work is just as valuable as learning how it does work.

#### Ask open-ended questions

Help people observe and think about the activity. Try to use questions that have more than one answer, such as: "What do you see happening?", "Why do you think that happened?", "What surprised you about what you saw?", and "Does this remind you of anything you've seen before?"

#### Be a good listene

Be interested in what your guests tell you, and let their curiosity and responses drive your conversation forward.

#### Share what you know

Use clear, simple language. Focus on one main idea—vou don't need to explain everything at once! Start with very basic information, and then share more with interested learners

#### Use examples from everyday life

Familiar examples can help explain abstract concepts. Be aware of different abilities, keeping in mind that children do not have the same skills or vocabulary as adults.

#### Offer positive responses

If people haven't quite grasped a concept, you might say, "That's a good guess!" or, "Very close, any other ideas?" Don't say, "No" or "Wrong." You can offer hints or suggestions for things to think about or watch carefully. (See the other side of this sheet for positive ways to deal with difficult concepts.)

#### Share accurate information

If you aren't sure about something, it's ok to say, "I don't know. That's a great question!" Suggest ways that people can learn more, either by trying another activity or looking up information at the library or online

#### Remain positive

Maintain an inviting facial expression, positive tone, and open body language throughout the interaction

#### Thank your guests

As your interaction ends, suggest other activities that you think your guests might enjoy. Have fun!

A positive experience will encourage learning.

that the closer you are to a hot stove, the misconception that warmer temperatures in he scientific explanation for seasons on Earth

angle of Farth and the amount of light conceptions we may all have about Earth and

than just providing the correct scientific isitors think more scientifically about the try to build on previous knowledge and

open-ended questions Use the activity or model to demonstrate

are saying. Try the "Yes, and ... " approach, nowledge something you said that is helpful ou to consider some new evidence that will

#### D that's because it's so big that we can't tell that it's amine this scale model Earth experiment.

u get closer to something hot you get warmer, AND summer in the northern hemisphere, when it's . Let's use this scale model of the Earth to chart during the year. D another type actually blocks our view of the Sun. A

oon is between the Sun and Earth. This model allows asts a shadow onto Earth

elated to each activity, refer to the activity's

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EXPLORE SCIENCE

# **Activity Training Videos**

#### **How To Facilitate Activity**

#### **Activity Content**



### nisenet.org/About\_Professional\_Development

# **Facilitation Training Videos**

## Focus on facilitation skills

- How to / how not to interact with visitors
- Edu-Cathalon
- Speed-ucate
- Misconceptions
- America's Next Top Presenter



nisenet.org/About\_Professional\_Development

# **Orientation Slides**

## **Customizable slides for training presentations**







# Online Workshops

Upcoming: nisenet.org/events

All workshops are Recorded and posted to nisenet.org





# Professional Development Guides



nisenet.org/About\_Professional\_Development

## Improv Activities

to facilitate positive, learning conversations with visitors



nisenet.org/About\_Professional\_Development

# **For Scientists**

#### **Science Communication Tools**

- Mastering Public Presentations
- Making the Most of Broadcast Media
- Stunning Scientific Posters Sharing Science workshop materials

#### Workshop resources

- Sharing Science training materials
- Research Experiences for Undergraduates (REU) training materials
- Science writing workshop

#### **Other examples**

• Portal to the Public (Pop) Network





# Where to find resources



nisenet.org/About\_Professional\_Development

# Thank You





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Emily Belle Sciencenter Ithaca, NY

# Training special event volunteers at the Sciencenter Ithaca, NY

**Presented by Emily Belle, Education Program Coordinator** 

Mission: Cultivate a broad community of curious, confident, critical thinkers.

Vision: A world where people explore, connect, and create through science.

# **The Basics**

- o 40,000 square feet
- Built by the community
- Approximately 3,200 members;
   100,000 guests each year
- ~250 exhibits, outdoor Science
   Park, mini-golf

# **Events**

## **On-site Special Events**

- Member Nights
- Spooky Science
- Featured Showtimes!



Head Start Family Events



Off-site Outreach Events
Family Science Nights
Community festivals
Campus/school visits

# **Interactive Activity Training**

Improv Game

# NISE Network Training Video <u>SPEED-UCATE</u>

- o How TO Interact with Visitors
- o How NOT to Interact with Visitors
- o Edu-Cathalon

OR skit and Bingo Game

0						
Bingo Caller's Card						
0	-		Po a	Have		
0	Greet	Offer	aood	fun		
0	guests	responses	listener	yourself!		
0				<u> </u>		
0	Share	Encourage	Share	Engage		
0	accurate information	exploration	what you know	adults		
0						
0	Thank	Ask open-	Use evenelae	Domain		
0	your	ended	from	nositivo		
0	guests	questions	everyady lite	positive		
0	معال	1.1.		Let		
0	quests'	apron &	res,	silliness		
0	names	name tag	and"	happen		
-						



#### IFP Information

Your name:	 1
Name of IFP:	
Date:	
Number of Visitors:	 
Visitor Comments:	 

#### **Tips for Working with Visitors**

- Greet visitors with a friendly "hello," make eye contact and smile.
- Ask questions that require visitors to think or observe. Ask questions that have more than one answer like:

What do you see happening? Why do you think that happened? What surprised you about what you saw?

- Use a positive and encouraging response like "that's a good guess."
- Be accurate with the information you share.
   If you aren't sure it's OK to say,
   "I don't know. That's a great question!"

#### HAVE FUN!

A positive experience will lead to learning.



Sciencenter

# Great Job

You have stumped the Educator!

If you would like help finding out the answer to your question, send an e-mail to: info@sciencenter.org

## Be accurate with the information you share



"Children taught one function of a toy played for less time and discovered fewer things to do with it" (Bonawitz, 2011)

# **Activity Exploration**

- Introduce kits, let volunteers choose
- Develop a "hook" to invite guests to participate
- Practice facilitating with a partner

**Event-specific schedule, logistics, questions, etc.**  Alex Dour Orpheum Children's Museum Champaign, IL

# Training Volunteers for STEM Education at a Children's Museum

Alex Dour, Education Coordinator Orpheum Children's Science Museum Champaign, IL



## History of the Orpheum Children's Science Museum

- Located in the historic "New Orpheum Theatre"
- New Orpheum Theatre featured vaudeville acts until 1939
- Transitioned to moving picture shows, eventually closing in 1986
- Purchased from the City of Champaign in 1992



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Orpheum

## Mission of the Orpheum Children's Science Museum

- Founded in 1991 in effort to save historic building
- Privately-funded 501(c)(3) non-profit
  - Funded via admissions and services (programs, rentals)
  - ~\$300,000 annual budget
- Member of ASTC and ACM







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# The museum is a significant resource in **Champaign County, IL and beyond!**

- 18 permanent STEAM exhibits (indoor and outdoor)
- 30,000+ total annual visitors
- 10-20 special events or programs annually
- 1,500+ *recorded* volunteer hours annually

Live Animals Exhibit

Archaeology Field Station Exhibit

Science Museum



Astronomy

Summer Camp

## Volunteers are recruited for Special Events and Programs

### Special Events or Expos

- **Ex** Brain Awareness Day 19<sup>th</sup> annual this year!
- **Ex** Robot Day 1<sup>st</sup> annual this year!
- **Ex** National Astronomy Day 2<sup>nd</sup> annual this year!

### Drop-in/Drop-off Programs

- Ex D.I.Y. Saturday
- **Ex** Night at the Museum

Brain Awareness Day 2016



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Robot Day 2018

## Volunteers may not be STEM educators, Volunteers are always leaders!

- Event/program description used to recruit volunteers
- Volunteers are trained the day of
  - Ex| Supplies
  - **Ex** Written instructions
  - **Ex** Example of finished product
  - **Ex** Emergency procedures





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## Active engagement relies on Effective Communication

- Primary audience = 2- to 12-yo
  - Secondary audience = adults
- Word choice matters
  - **Ex** Avoid words like:
    - "HOWEVER"
    - "ALTHOUGH"
    - "WHICH"





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## Bring it all home: Use simile to make STEM familiar

- STEM is more than just facts
- Accuracy > Precision
- Remember: youth education is foundational





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### Example: Nuclear Fusion for Pre-schoolers





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## Before and after: Screen activities and debrief

- Test run the activity
- Review the talking points beforehand
- Monitor the activities in action
- Listen to volunteer input
- Document ways to improve





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# Thank you!

#### **ORPHEUM CHILDREN'S SCIENCE MUSEUM**

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Susan Heilman Museum of Science Boston, MA



luseum of Science



**Susan Heilman Senior Educator Current Science & Technology Program** 





#### **Gilliland Observatory**



#### **Charles Hayden Planetarium**







## Earth & Space Activities With Staff









### Themed events



## **Observatory**



## **Exhibit Hall** Interpretation



Summer courses

Meghan Murray Above & Beyond Children's Museum Sheboygan, WI

# Above and Beyond Children's Museum

Meghan Murray; Educational Programming Manager

**IIII** 

## **Brief History**

- Above & Beyond Children's Museum (ABCM) is a non-profit organization servicing children and families of Sheboygan County since 1999
- Located in downtown Sheboygan (WI)
  - Population: 50,000
- Began as a traveling road show featuring interactive children's exhibits, to an established community treasure offering service 6 days a week
- Currently ten paid staff members



## Exhibits Unique to Sheboygan



Fire Station



Farmer's Market



Music Garden/Gardens



USS Efroysman



Toddler Barnyard



## Volunteer Make-up

#### • NISE kit volunteers

- Middle school and high school students
  - Limited content knowledge
  - Different comfort levels regarding educating/presenting





## **Response to Inquiry**

- No answer? No problem!
  - Be honest and forthcoming
  - Ask the program coordinator or an adult nearby
  - Discuss where the student might find the answer to his/her question





## The three "E"s

Volunteer Expectations for educational programs at ABCM





Calvin Uzelmeier Rochester Museum & Science Center Rochester, NY



## **Calvin Uzelmeier**



Science Museum Strasenburgh Planetarium

# Who are we training?

Knowledgeable researchers

Strasenburgh

Planetarium

+

Cumming

+

Nature Center

Science

Museum

- Enthusiastic teens
- Active teachers
- Retired professionals
- Anyone with a pulse?



• Who?

How do they fit in to the team and event?





Science Museum Strasenburgh Planetarium +

- Who?
- What?

What will be happening? What is their role?





Science Museum Strasenburgh Planetarium +

- Who?
- What?
- When and Where?



When and where is the best time to train this group?



Science Museum Strasenburgh Planetarium

- Who?
- What?
- When and Where?
- Why?



# Why are we doing this?



Science Museum Strasenburgh Planetarium +

# **The Age Old Question**

# What to say?

# How to say it?

Or



Science Museum + Strasenburgh Planetarium +

# **Helpful Tools**

- NISEnet
- Portal to the Public
- Visual Thinking Strategies



Science Museum + Strasenburgh Planetarium +

## What's going on in this picture?





Science Museum Strasenburgh Planetarium

# **Questions and Discussion**





# Thank You





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