Sun, Earth, Universe Exhibition Application

Your Name and Organization

In collaboration with NASA, the National Informal STEM Education Network (NISE Net) is pleased to offer eligible institutions the opportunity to apply for a free *Sun, Earth, Universe* exhibition.

Applications will be accepted through May 1, 2018.
Up to fifty (50) copies of the exhibition will be fabricated; all copies will be identical and distributed to museum partners free of charge.

Before completing this application please read the application overview carefully. The overview describes the project, eligibility, and reporting requirements, and is available here: http://www.nisenet.org/sunearthuniverse

Please note that it is NOT possible to save your work in the SurveyGizmo online form and return for additional edits. Reports left idle for too long will go blank when you progress to the next screen. Please plan to complete the online report in one session. You may want to write your responses in a Word document, save, and then cut and paste that information into this report. You may download the application in PDF and Word document formats here: http://www.nisenet.org/sunearthuniverse

1. Applicant name and contact information

First Name

Last Name

Job Title

Organization

Address 1

Address 1

Address 2

City/Town

State

Alabama
Alaska
American Samoa
Arizona
Arkansas
California
Colorado
Connecticut
Delaware
Federated States of Micronesia
Florida
Georgia
Guam
Hawaii
Idaho
Illinois
Indiana
Iowa
Kansas
Kentucky
Louisiana
Maine
Marshall Islands
Maryland
Massachusetts
Michigan
Minnesota
Mississippi
Missouri
Montana
Nebraska
Nevada
New Hampshire
New Jersey
New Mexico
New York
North Carolina

Country

United States

North Dakota
Northern Mariana Islands
Ohio
Oklahoma
Oregon
Palau
Pennsylvania
Puerto Rico
Rhode Island
South Carolina
South Dakota
Tennessee
Texas
Utah
Vermont
Virgin Islands
Virginia
Washington
Washington, D.C.
West Virginia
Wisconsin
Wyoming

Zip

Email Address

Institution Website

Phone Number

2. Please confirm your organization in the pull-down selection below. Organizations are sorted alphabetically by state, then city, and organization. If your organization is not listed, please choose "OTHER" at the bottom of the list.

AK, Anchorage, Alaska Museum of Science and Nature
AK, Anchorage, Anchorage Museum
AK, Fairbanks, Fairbanks Children's Museum
AK, Fairbanks, University of Alaska Fairbanks, EarthScope National Office

WA, Lynwood, National Clinic Collaborative Project
WA, Mukilteo, Future of Flight Aviation Center & Boeing Tour
WA, Olympia, WET Science Center
WA, Olympia, Hands On Children's Museum
WA, Pullman, Palouse Discovery Science Center
WA, Seattle, Pacific Science Center
WA, Seattle, Seattle Hub for Industry-driven Nanotechnology Education (SHINE) (NSCC)
WA, Seattle, University of Washington, Earth and Space Sciences (Northwest Earth and Space S
WA, Spokane, Mobius Spokane (Mobius Kids and Mobius Science Center)
WA, Tacoma, Children's Museum of Tacoma
WA, Vancouver, Washington State University - Vancouver
WA, Walla Walla, The Children's Museum of Walla Walla
WI, Appleton, Paper Discovery Center
WI, Appleton, The Building for Kids
WI, Beloit, Beloit College
WI, Eagle River, Northwoods Children's Museum
WI, Eau Claire, Children's Museum of Eau Claire
WI, Eau Claire, University of Wisconsin, Eau Claire
WI, Green Bay, The Children's Museum of Green Bay
WI, La Crosse, Children's Museum of LaCrosse
WI, Madison, Madison Children's Museum
WI, Madison, Madison Science Museum
WI, Madison, Morgridge Institute for Research
WI, Madison, University of Wisconsin - Madison, Life Sciences Communication
WI, Madison, University of Wisconsin, Madison
WI, Madison, University of Wisconsin, Madison MRSEC
WI, Madison, University of Wisconsin, Madison, Nanoscale Science and Engineering Center
WI, Madison, Wisconsin Science Museum
WI, Milwaukee, Betty Brinn Children's Museum
WI, Milwaukee, Milwaukee Public Museum
WI, Platteville, University of Wisconsin, Platteville
WI, Sheboygan, Above & Beyond Children's Museum
WI, Sheboygan, Spaceport Sheboygan
WI, Wisconsin Rapids, Mid-State Technical College
WV, Greenbank, Green Bank Telescope
WV, Huntington , Marshall University - West Virginia Science Adventures
WV, Morgantown, NanoSAFE, West Virginia University
WV, Morgantown, Spark! Imagination and Science Center
WY, Casper, The Science Zone
WY, Lander, Lander Children's Museum
OTHER

Organization Information

3. Which best describes your organization?

- ○ museum / science center / informal science education organization
- ○ college / university
- ○ other (please describe)

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4. If your organization is a museum, please check boxes to indicate all types that apply:

- ☐ science or technology museum / science center
- ☐ children's museum
- ☐ art or history museum
- ☐ natural history museum or nature center
- ☐ emerging or developing museum
- ☐ planetarium
- ☐ observatory
- ☐ NASA Visitor Center
- ☐ other (please specify)

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- ☐ N/A

5. **Budget:** What is the annual operating budget of your museum or organization?

- ☐ under $250,000
- ☐ $250,000 - $500,000
- ☐ $500,000 - $1 million
- ☐ $1 - $2.5 million
- ☐ $2.5 - $6.5 million
- ☐ over $6.5 million
- ☐ Comment about annual operating budget (if needed)

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6. **Setting:** Please categorize your organization's location.

- ☐ urban - large city (> 250,000)
- ☐ urban - mid-sized city (100,000 - 250,000)
- ☐ urban - small city (< 100,000)
- ☐ suburban
- ☐ rural

7. **Annual On-Site Attendance:** How many visitors does your organization reach each year **at your facility**?

If you do not serve on-site visitors at your facility, please enter zero.
Please enter numbers only.

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8. Annual On-Site Attendance Comments:

Please briefly describe how your organization determines annual on-site attendance.

For example, do you use ticket sales, gate entrance, program registration, visitor logs, staff estimates, or other ways to estimate?

(Limit: 300 words)

Describe Your Plans

9. Describe your overall plans for hosting and displaying the exhibition:

Briefly describe why your organization wants the exhibition and how it will benefit your audience. (Limit: 300 words)

10. Minimum Display Commitment:

Do you agree to publicly display and maintain the exhibition in its entirety for a minimum of one year?

○ Yes   ○ No

11. **Longer Display Commitment**:

Preference will be given to applicants who plan to keep the exhibition on display beyond the required one year display period.

Additional consideration will be given for applicants who include plans for displaying the exhibition for three or more years. This display period may include sharing.

Do you plan to display the exhibition to the public beyond the one year minimum display requirement? If so, please describe your overall plans below.

☐ No

☐ Yes (please describe length of time)

12. **Delivery Window Timeline Preferences**

Exhibitions will be fabricated on a rolling schedule and delivered to successful applicants between July 2018-July 2019. We cannot currently promise any specific delivery date at this time, however, we realize that some time periods will be better for you than others. We are curious to learn about your preferred and possible delivery windows.

Please let us know if an **earlier**, **middle** or **later** delivery window within the July 2018 - July 2019 dates are better for your institution?   Also let us know if **ANY** of these delivery windows work for you?

 If your institution is awarded an exhibition, we will do our best to accommodate your needs; we will keep in touch with successful applicants so they can be as prepared as possible for delivery.

Sharing Among Multiple Institutions

13. **Are you willing to share the exhibition with another location?**
Please note that sharing is NOT required.

○ Yes   ○ No

14. **Sharing of exhibition:**

If you are planning to share the exhibition with additional institutions at different locations, please describe how you plan to share the exhibition and include a general timeline. Then list the institutions below.

If you are not planning to share the mini-exhibition among different institutions, *please write "N/A"*

Institution #2

Organization Name

City   State

Average Annual Visitor Attendance (#)

Institution #3

Organization Name

City   State

Average Annual Visitor Attendance (#)

Institution #4

Organization Name

City   State

Average Annual Visitor Attendance (#)

More than 4 Institutions?

If you are planning to share the exhibition among more than 4 institutions, please list the names of the other organizations below:

Audiences and Programming

15. **Audience:**

Please describe the audience you plan to reach with the exhibition. The NISE Network intends the exhibition to reach a wide geographic distribution within the United States, as well as traditionally underserved and underrepresented audiences.

If you are planning to share the exhibition among multiple organizations, please include audiences for all the locations.

16. Audiences

Please categorize the audiences you hope to reach with the exhibition (please check all that apply):

- ☐ racial and ethnic minorities / communities of color

- ☐ American Indian / Alaska Native

- ☐ low-income / lower socio-economic status

- ☐ girls

- ☐ at-risk youth

- ☐ Spanish-speaking audiences

- ☐ other non-native English speakers

- ☐ disabled / differently abled

- ☐ rural

- ☐ city

- ☐ other underserved audiences

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- ☐ N/A

17. **Programming or Additional Educational Experiences**:
Please describe any additional programming or educational experiences you plan to offer in conjunction with the exhibition. For facilitated experiences, please indicate how often you expect them to be available to the public.

If you are collaborating with local scientists to offer programming, please describe.

If you are planning to share the exhibition among multiple organizations, please include plans for all the locations.

Ownership Agreement and Delivery Details

18. **Legal name of your organization (for ownership agreement purposes):**

19. **Name of person authorized to sign legal agreements on behalf of your organization:**

First Name

Last Name

Title

Email

Phone Number

20. **Name of primary contact to be included in ownership agreement:**

First Name

Last Name

Title

Email

Phone Number

21. **Name of contact person for receiving shipment:**
Delivery truck drivers may call this number the day of the delivery, please be sure to include the best phone number(s).

First Name

Last Name

Title

Email

Phone Number

Additional Phone Number

22. **Delivery Location**

The exhibition will be delivered on multiple pallets in a large semi-truck.

Please tell us the specific street address where you can receive the delivery

Do you have a loading dock that can accommodate a semi-truck

○ Yes

○ No

○ Not sure

Do you need a delivery truck with a lift-gate?

○ Yes

○ No

○ Not sure

Is there anything else you want to tell us about the delivery location to help make the delivery as smooth as possible?

Use agreement

If you are selected to receive an exhibition, you are expected to comply with the display and ownership commitment as described in detail in the overview; this includes:

- display the complete exhibition for at least one year
- own and maintain the exhibition
- report yearly for up to three years
- sign a display and ownership agreement

23. Do you agree to these terms? *

○ Yes

○ No

Application complete

Thank you!

Your application for a copy of the NISE Network *Sun, Earth, Universe* exhibition is now complete. You should receive an automated email from Thai Chang of the Science Museum of Minnesota (tchang@smm.org) with a PDF of your application attached; you may need to check your email spam filter for the automated email.

You will be contacted by a NISE Network representative if there are additional questions about your application. You can expect to hear about the status of your application by the end of June 2018.

If your status changes or you have additional questions, feel free to contact us at tchang@smm.org

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